



TAXPAYER: _____

INCOME	
---------------	--

Auto Travel (in miles)		Supplies & Expenses	
Court Appearances		Briefcase & Business Cards	
Client Meetings		Business Meals	
Continuing Education		Filing Fees	
Practice Development		Clerical Service & Paralegal	
Out of Town Business Trips		Computer Software	
Purchasing Job Supplies & Materials		Firm Meetings	
Professional Society Meetings		Equipment Repair	
Parking Fees & Tools		Office Supplies	
Other:		Client Gifts	
Travel - Out of Town		Lexis/Nexis & other online subscriptions	
Airfare		Accounting & Professional Fees	
Car Rental		Photocopies	
Parking & Tools		Postage & Shipping	
Bus, Subway, Train & Taxi		Library & Research	
Lodging (do not combine with meals)		Marketing & Practice Development	
Meals (do not combine with lodging)		Technical Publications	
Porter, Bell Captain		Other	
Laundry		Equipment Purchases	
Telephone Calls (including home)		Cell Phone, Landline Phone	
Other:		Fax Machine	
Professional Fees & Dues		Copier	
Association Dues		Computer Equipment	
Credentials		Recorder, video camera	
License		Continuing Education	

Professional Associations		Correspondence Course Fees	
Union Dues		Materials, Supplies & Textbooks	
Other:		Course Registration	
Telephone Expenses		Continuing Education	
Fax		Photocopy Expense	
Telephone Expenses		Reference Material	
Cell Phone		Research Expense	
Other:			
Misc Expense			
Liability Insurance			
Subscriptions			
Resume			
Other:			